

**Town of Charlton  
Saratoga County  
Town Board Agenda Meeting**

**December 28, 2015**

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the January 11<sup>th</sup> Meeting.

Present: Councilman Gay, Councilman Grasso, Councilman Hodgkins, Councilman Lippiello, Supervisor Grattidge, Attorney Van Vranken, Town Clerk Brenda Mills.

**RESOLUTION #202**

**Abstract of Claims**

Motion by Councilman Gay

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract #122, voucher numbers 705 – 743, in the amount of \$35,454.13 and Abstract #11, voucher number 1101 in the amount of \$1,450.77.

Vote: All Ayes, No Nays. **CARRIED.**

**RESOLUTION #203**

**Approval of Minutes**

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the Town Board Meeting Minutes from December 14, 2015.

Vote: All Ayes, No Nays. **CARRIED**

**ANNOUNCEMENTS**

Town offices will be closed January 1<sup>st</sup> in observance of New Years Day.

The Town Board will hold their 2016 Organizational Meeting on January 4<sup>th</sup> at 7:30 p.m. There will be a swearing in of newly elected officials at 7:00 p.m.

The Burnt Hills Ballston Lake Business and Professional Association will hold their annual State of the Towns meeting at the Charlton Town Hall on January 6<sup>th</sup> at 8:00 a.m.

**DISCUSSION**

The Sales Tax for the month was \$106,560.00 which makes this year about 1 ½ % higher than last year. The Mortgage Tax was \$11,180.00.

Supervisor Grattidge said that Susan McBurnie, the newly elected Tax Collector, has notified the Board that she will be appointing Linda LaRue as the Deputy Tax Collector for 2016.

Supervisor Grattidge confirmed that the Board has received a letter from Ron Serapilio with concerns about the possibility of a new banquet facility in Town.

Supervisor Grattidge confirmed that the Zoning Officer has been asked to look into the property on Crane Street on which a complaint was received.

Supervisor Grattidge said that regarding the speed reduction request for Stage Road, he has spoken with Constable Tom Parks, Highway Superintendent Emerich and the County Highway Superintendent. None of the men had record of concerns with the speed limit on that stretch of road. The Board decided not to request a speed survey or take action at this time, and the Supervisor will notify Mr. Glasser of this.

**MOTIONS, RESOLUTIONS & AUTHORIZATIONS**

**RESOLUTION #204**

**Appointment of new signor on Town Bank accounts**

Motion by Councilman Hodgkins

Seconded by Councilman Gay

Vote: All Ayes. **CARRIED.**

**12/28/15**

**Resolution # 204**

**Appointment of new Signor on Town Bank Accounts**

Be it resolved that the Supervisor is authorized to make the following appointment: Joseph Grasso, Board Member, will be added as a Signor on the Town of Charlton bank accounts at Ballston Spa National Bank, replacing Councilman Bob Lippiello from January 1, 2016 forward.

Moved by	Councilman Hodgkins	Voting:	Councilman Gay	Aye
			Councilman Grasso	Aye
Seconded by	Councilman Gay		Councilman Hodgkins	Aye
			Councilman Lippiello	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: December 28, 2015

\_\_\_\_\_  
Brenda Mills, Town Clerk

**ADDITIONAL DISCUSSION ITEMS**

Councilman Grasso noted that he and Councilmen Lippiello and Gay attended the Town Hall employee's holiday luncheon. He thanked the Town Clerk's office for putting the party together and for making it a nice event.

Councilman Grasso said that he has received the draft lease application from Airosmith Development, the agent for Verizon wireless, for the cell antenna installation on the water tower. He provided copies to the Town Board members for their review. He said that the expectation would be to have a public forum for the public to hear about the application from the applicants, give the residents an opportunity to ask questions, and bring it to the

public so that the public is aware of the Town's intent on possibly executing the lease agreement. Councilman Grasso said his expectation would be that the Board would execute the lease, and then the applicant would file the required Exceptional Use Permit Application and Site Plan Application. They would need these approvals before they could file a building permit. Councilman Grasso said that a photo simulation of the proposed project is included in the draft lease application. Councilman Grasso confirmed that the Town would build into the lease the possibility for additional carriers to negotiate leases with the Town and not bypass the Town by negotiating directly with Verizon. He asked the Board to set the date for the public forum, and said that he feels that the presentation by Airosmith would take 15 to 20 minutes and we would need to set approximately 30 minutes for questions.

**RESOLUTION #205**

**A resolution to hold an Informational Meeting regarding the possible installation of a cell antenna on the Town's water tower.**

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board will hold an Informational Meeting on January 25, 2016 at 6:30 p.m. for the public to hear and ask questions from Airosmith Development regarding the plans for the installation of a cell antenna on the Town's water tower.

Vote: All Ayes. **CARRIED.**

Councilman Hodgkins said that he received an e-mail from Ken Crotte for the Historical Society regarding drainage on Maple Avenue and stating that water is being back flowed. Mike Emerich said that in previous years, the Highway Department filled in the ditch on Maple Avenue and said that no water is back flowing. The Board discussed drainage in the area. Councilman Gay suggested that the Board ask the County to look at the storm drainage at Maple Ave & Charlton Road, and said that the Board should ask the Town Engineer to look at the overall situation and see what the best solution is with the County. Councilman Gay suggested that correspondence be sent to the Historical Society saying that the Town Board is looking into the issue. Supervisor Grattidge suggested that the Highway Superintendent set up a meeting on Maple Avenue and bring the transit.

Councilman Lippiello said that he will leave folders from the Committees and Boards that he has served on, at the Town Clerk's office to be given to new Board Members.

Councilman Gay said that he participated in the Association of Town's training webinar, and found that the Town Law manual that they publish is very helpful and answered many of his questions. He is planning to attend the training for newly elected officials as well.

Councilman Hodgkins asked Mr. Emerich if he was able to get the speed monitoring boards. Mr. Emerich said that the boards were not what he was looking for. The Councilman also asked Mr. Emerich how he was doing getting the bills for the fire department's fuel usage and the fuel company bills reported together. Mr. Emerich said he has not figured out a way yet. The Board discussed the necessity and Mr. Emerich said he would talk to the bookkeeper and try to put something in place.

The Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk